



## Employment Application 2024-2025

2341 Entrada Del Sol, Las Cruces, NM 88001

Ph: 575.523.1616 Fax: 575.523.6162

Date Received: \_\_\_/\_\_\_/\_\_\_

### Three Character References Required for Employment

To be hired at Gym Magic Kids you are required to supply three references that attest to your suitability for employment at this facility. **References must be completed** before the hiring process can begin. Please see the attached information for instructions.

#### PERSONAL INFORMATION

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Full Name: \_\_\_\_\_ Email: \_\_\_\_\_

Street Address \_\_\_\_\_ City/State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Home Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Cell Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Are you 18 years or older?  Yes  No If No, enter your age: \_\_\_\_\_ DOB \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Have you been convicted of anything other than a traffic violation?  Yes  No If Yes, explain below:

#### POSITION & AVAILABILITY

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Which positions are you interested in applying for (mark all that apply).

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Gymnastics Instructor  | <input type="checkbox"/> Leader in Training           | <input type="checkbox"/> Department Leader    |
| <input type="checkbox"/> Swimming Instructor    | <input type="checkbox"/> Birthday Party Team          | <input type="checkbox"/> Facility Maintenance |
| <input type="checkbox"/> Ninja Kids Instructor  | <input type="checkbox"/> Marketing                    | <input type="checkbox"/> Team Coach           |
| <input type="checkbox"/> Camp Instructor        | <input type="checkbox"/> Human Resources & Accounting | <input type="checkbox"/> ECDC Director        |
| <input type="checkbox"/> PreK Lead Teacher      | <input type="checkbox"/> Administrative Sales Desk    | <input type="checkbox"/> AG Preschool Teacher |
| <input type="checkbox"/> PreK Assistant Teacher | <input type="checkbox"/> After School Age Teacher     | <input type="checkbox"/> AG Assistant Teacher |
| <input type="checkbox"/> PreK Floater           | <input type="checkbox"/> Educational Coordinator      | <input type="checkbox"/> AG Floater           |

How did you hear about us? \_\_\_\_\_

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Work Availability							

Pay range expected: \_\_\_\_\_  Part Time  Full Time  Summer Only  Other \_\_\_\_\_

Available Start Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Do you have a reliable mode of transportation?  Yes  No

**EDUCATION INFORMATION**

Have you graduated from high school?  Yes  No If No, do you have your GED?  Yes  No

Which high school did you graduate from?  N/A \_\_\_\_\_

City and State of high school: \_\_\_\_\_ Graduation Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Describe any honors, apprenticeships, extracurricular activities, post graduate education or special training you were/are involved in: \_\_\_\_\_

Have you graduated from college?  Yes  No If No, are you currently enrolled  Yes  No

What degree are you pursuing or attained?  N/A \_\_\_\_\_

Which college did you attend or are attending?  N/A \_\_\_\_\_

City and State of college: \_\_\_\_\_ Graduation Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Describe any honors, apprenticeships, extracurricular activities, post graduate education or special training you were/are involved in: \_\_\_\_\_

**EMPLOYMENT HISTORY (most recent first)**

Company #1: \_\_\_\_\_ Position: \_\_\_\_\_ Address: \_\_\_\_\_

Start Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ End Date \_\_\_\_/\_\_\_\_/\_\_\_\_  Currently Employed

Starting Wage: \$ \_\_\_\_\_ Final Wage: \$ \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Company #2: \_\_\_\_\_ Position: \_\_\_\_\_ Address: \_\_\_\_\_

Start Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ End Date \_\_\_\_/\_\_\_\_/\_\_\_\_  Currently Employed

Starting Wage: \$ \_\_\_\_\_ Final Wage: \$ \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Company #3: \_\_\_\_\_ Position: \_\_\_\_\_ Address: \_\_\_\_\_

Start Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ End Date \_\_\_\_/\_\_\_\_/\_\_\_\_  Currently Employed

Starting Wage: \$ \_\_\_\_\_ Final Wage: \$ \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
` \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

# AUTHORIZATIONS

## UNDERSTANDING & AGREEMENT

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I certify that the statements given on this application or during an interview are true and complete and I authorize investigation of same with exception of contacting my current employer if I have so requested in this document. **I have read and agree to the above statement.** Initial here \_\_\_\_\_.

I understand that if I am hired that any false, incomplete or misleading information given here in or during an interview shall result in immediate termination. **I have read and agree to the above statement.** Initial here \_\_\_\_\_.

I authorize the references given on this application and during any interview to give to representatives of Gym Magic Kids any and all information concerning my previous or current employment and any pertinent information they may have, personal or otherwise, and I release all parties from any and all liability from any damage that may result. **I have read and agree to the above statement.** Initial here \_\_\_\_\_.

I understand that if I am hired, my continued employment is contingent upon my successful performance during a new hire period of 90 days. **I have read and agree to the above statement.** Initial here \_\_\_\_\_.

I understand that if I am hired, my ongoing employment will be AT WILL, meaning employment may be terminated by either party at any time with or without reason and with or without notice. I further understand that this AT WILL agreement cannot be changed in any way except through a written understanding signed by the company president. I have read and agree to the above statement. Initial here \_\_\_\_\_.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_\_

Gym Magic Kids is an equal opportunity employer and does not discriminate against applicants or employees on the basis of race, color, gender, marital status, sexual orientation, religion, national origin, age, veteran status, disability, or any other basis prohibited by local, state and federal law.

## BACKGROUND CHECK

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Gym Magic Kids number one concern is to provide a safe and happy environment for its students. Please know Gym Magic Kids performs background checks (that must include fingerprints) on all employees.

I understand and agree that the company will administer background checks on me and that initial and continued employment is conditional based on the results of these checks.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_\_

## PHYSICAL REQUIREMENTS

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At Gym Magic Kids teaching physical education skills to children or generally supervising children in a physical environment sometimes requires quick or unexpected movements including lifting or catching (“spotting”) children weighing up to 150 lbs or more. Additionally, teaching positions also often require lifting and adjusting heavy sports apparatus. Job positions in the concession and store require unloading and lifting heavy boxes weighing as much as 50 lbs or more. Facility cleaning/maintenance positions require loading/unloading and maneuvering ladders and heavy boxes and heavy equipment weighing as much as 100 lbs or more.

Please indicate below if you have any current or past conditions which might keep you from safely performing the physical requirements of the position(s) for which you are applying. \_\_\_\_\_

Yes, I am able to perform the physical requirements of the position(s) for which I applied without jeopardizing my safety or the safety of Gym Magic Kid’s students, clients, guests, coworkers or others.

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## Character Reference Page

2341 Entrada Del Sol, Las Cruces, NM 88001

Ph: 575.523.1616 Fax: 575.523.6162 Office@gymmagic.com

This letter is in reference to \_\_\_\_\_, who is applying for employment at Gym Magic Kids.

Gym Magic employees work with and around children. Therefore, in order to be considered for employment at Gym Magic Kids, all applicants are required to supply three written character references to help our company accurately assess each applicant's suitability for employment. You are requested to please complete and return this form to the address listed above. Time is of the essence. Confidentiality is assured.

1) How long have you known the applicant? \_\_\_\_\_

2) Describe your association/relationship with the applicant (supervisor, coworker, relative, friend, etc).

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(Relatives and friends will be given the lowest weight compared to work related relationships)

3) Do you have any reason to suspect that the applicant is not suited to work with or around children?

Yes  No If Yes, please explain: \_\_\_\_\_

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4) To the best of your knowledge, has this person ever been convicted of or plead guilty to child abuse, any violent crimes or had a child removed from their home pursuant to the laws of New Mexico?

Yes  No

5) To the best of your knowledge, has the applicant ever been dismissed or been asked to resign from a position because of failure to carry out responsibilities?  Yes  No

6) Please attach a summarized opinion of this applicant's character, in particular, their suitability to work with or around children.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name (Print): \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_



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Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_